

**Reservoir High School Music Boosters
Executive Board Meeting
October 14, 2008**

Minutes of the 9/9/08 Executive Board meeting

Minutes of the 9/9/08 Executive Board meeting were distributed. They were approved as written.

Call to Order

President Rob Dice called the meeting to order at 7:30. In addition to staff, approximately 30 parents were in attendance

Budget Update by Leo Garcia

- Approximately 20% of the fees have been collected.
- Need to collect remaining fees.
- Several parents indicated that they had not received a written request to submit fees.
- It was noted that the school could attach an “obligation” to an event to force payment (like not allowing the student to purchase homecoming tickets).
- Leo indicated he could take participation fees from existing funded student accounts (with fundraiser money, or carryover money) if a students doesn’t pay.
- We are currently using reserve funds for operating funds since income is back-loaded during the fiscal year.

Pizza Fundraiser

The pizza fundraiser met its target fundraising goal. Although slightly fewer pizzas were sold this year, the profit margin was higher, so the students and boosters edged out last year’s dollar amounts. A huge “thank you” to Barbara and David Sherry for organizing this event this year. Excellent work!

Spirit Wear

We apparently have an inventory of spirit wear that needs to be sold. Kathy Carver has been out of town. We are still waiting on some color guard spirit wear. We recently received blankets

Bylaws Amendments

John Lee presented some bylaw amendments that the board would like to implement that will be voted on at the January meeting. The amendments formalize the practices that have been in place the last few years. There will be a second reading of the amendments at the November meeting. In addition to some minor modifications to the Treasurer’s duties, the proposed amendments are:

Amendment 1: The proposed budget shall be a balanced annual operating budget and include annual contributions to the Long Term Replacement Reserve Fund for specifically designated Music Department items. These items may include, but not be limited to, the replacement cost of Marching Band Uniforms and Performance Tuxedos. The amount of the annual contribution for each item shall be established by the Budget Committee based upon the projected life of the item and its anticipated replacement cost.

Amendment 2: The proposed budget shall apply any net gain at the end of the fiscal year, after allocating a carry-forward checking account balance to fund initial expenses in the new fiscal year, to the Uncommitted Reserve Fund. This Reserve shall be used to fund proposed Music Department items with long term intrinsic value that may arise during the course of the year and as approved by the Executive Board.

Amendment 3: No funds in either Reserve Fund shall be utilized to develop the balanced annual operational budget for any given year. The Uncommitted Reserve Fund could be used, with approval of the Executive Board, to offset deficits in an annual budget once all other fundraising and cost reduction means have been exhausted. No Reserve Funds should be spent without accounting for student account credits contained in it. Under no circumstances will any reserve funds be used to fund any portion of optional departmental trips.

Fruit Sale

John Lee spoke about the fruit and pecan sales. Students will get forms on Thursday. We are charging the same amount for the fruit sales that we charged last year, even though our costs are up, so the profit margin will be smaller this year. First orders are due on 10/31.

Mandatory Meeting

Rob Dice provided a brief wrap-up of the mandatory meeting. It was extremely well received and the participation rate was 87%. The answers to questions that were submitted are on the website.

Art Auction

Rob Dice discussed the art auction. Atholton HS is waffling about doing it, so he was asked to gauge interest at Reservoir. Members in attendance at the meeting strongly expressed a desire to do this auction. Not doing the auction would create a large deficit in our budget. LaDean Barksdale volunteered to Co-chair this event. Rob described how the event is run, and how we make money. Members should contact Rob and/or LaDean with a list of artists they would like to see represented in the auction (it is not a commitment to buy anything). The auction is scheduled for Friday, March 20.

Fall Concert, 10/29

RHS will be doing a joint concert with Murray Hill MS on 10/29. This is a “free” concert, but we will be collecting donations for the Pediatrics Unit at Howard County Hospital.

Tuxedo Update

Matt Dubbs provided an update on the tuxedo process. He indicated that after reviewing sample tuxedos from the recommended vendors, and examining costs, the directors decided to acquire the suits from Masters Tuxedos, the vendor recommended by the Tuxedo Acquisition Committee. Masters Tuxedos is a national chain and has provided tuxedos to a large number of schools in the region, and they are one of the major tuxedo providers for the inauguration. The package will cost \$99 and will include the pants, jacket, shirt, tie, cummerbund, acid-free garment bag, on-site fitting, and delivery fees. (This was the best price quote that we received,

and it was determined that we are getting a very high quality garment.) Fittings will be in early November. A special thank you to Christine Mitchell and Anne Lee for assisting with the tuxedo review process.

Marching Band Update

Matt Dubbs provided a brief update about the band's success at competitions to-date. The ensemble is receiving excellent scores and is showing improvement from performance to performance. He also discussed problems at a recent football game. The Pom-Pons performed at halftime prior to the marching band. They took several minutes to get set-up and started. This delay resulted in the marching band having to stop their show halfway through and leave the field prior to the start of the second half. Matt Dubbs indicated that the band will not allow the Pom-Pons to perform before the band in the future.

Marching Band Tickets

Brenda Hoe also announced that she had tickets for sale for the upcoming stat championships, and she will have tickets for sale in November for the USSBA National Championships. Parents are strongly encouraged to buy their tickets from the boosters, since we are required to sell a particular number of tickets for both events, and if we don't sell are allotment then we must eat the cost difference.

Spring Trip

Matt Dubbs announced that the directors decided to withdraw the cruise concept for the spring trip due to economic reasons, some parent concerns, and no response to-date from the school district to our request. The seniors voted on Myrtle Beach as the new trip location, and costs will be in the \$600 range. Deposits are due by November 17. Details on the trip will be announced at a later date.

Fundraiser for the Spring Trip

Brenda Hoe presented an idea for doing fundraising to help defray part of the cost of buses for the spring trip. She proposed re-selling Dominos pizza slices to students after school, one day a week. She projected that this would raise approximately \$200 per month. The membership voted in favor of this fundraiser, and Brenda volunteered to serve as the lead as well as to submit the fundraiser to the school for approval prior to the 11/1 deadline.

Adjournment

With no further business before the group, the meeting adjourned at 9:45 p.m. The next general membership meeting is scheduled for November 11, 2008 at 7:30 p.m. in the music suite.

Respectfully submitted,

Scott Schiller
Secretary, RHS Music Boosters